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| --- | --- | --- | --- |
| Fresno Madera Continuum of Care | | | |
| Date: | March 21, 2023 | Type: | CES Committee Meeting |
| Time: | 3PM | Chair: | Sara Rios |
| Location: | 3040 N. Fresno St | | |

2023 FMCoC Attendance Log:

\* Alternative meeting date

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **Organization/ Agency:** | **Representatives:** | **Jan 10** | **Jan 17** | **Feb 7** | **Feb 21** | **Mar 7** | **Mar 21** | **Apr 4** | **Apr 18** | **May 2** | **May 16** | **Jun 6** | **Jun 22** | **Jul 4** | **Jul 18** | **Aug 1** | **Aug 15** | **Sep 5** | **Sep 19** | **Oct 3** | **Oct 17** | **Nov 7** | **Nov 21** | **Dec 5** | **Dec 19** |
| Poverello House | Sara Rios  Leticia Martinez | **P** | **C** | **P** | **P** | **P** | **P** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Fresno Housing Authority | Doreen Eley | **A** | **C** | **P** | **P** | **P** | **A** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Marjaree Mason Center | Laura Lopez | **P** | **C** | **P** | **P** | **P** | **P** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Madera County Department of Social Services | Michelle Hernandez | **A** | **C** | **P** | **P** | **P** | **A** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| WestCare California | Maria Rodriguez  Erin Shelton | **P** | **C** | **P** | **P** | **P** | **P** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| TURN Behavioral Health Services | Edith Rico  Malissa Holt | **A** | **C** | **A** | **P** | **A** | **P** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Fresno County Department of Behavioral Health | Lucia Aguilar  Vincent Montgomery | **P** | **C** | **P** | **P** | **P** | **P** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Fresno County Department of Social Services | Dylan McCully  Shannon Duncan | **P** | **C** | **P** | **P** | **A** | **P** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Fresno Economic Opportunity Commission | Tanya Tatum  Latasha Marin | **A** | **C** | **P** | **P** | **P** | **P** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Kings View Behavioral Health | Darrell Hamilton  Jessica Padilla | **P** | **C** | **P** | **P** | **P** | **P** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Community Action Partnership of Madera County | Ariana Gomez  Magali Herrera Santos | **P** | **C** | **P** | **P** | **P** | **P** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Clinica Sierra Vista | Esther Miramontes | **P** | **C** | **P** | **A** | **P** | **A** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Centro La Familia Advocacy Services | Alma Aguilar  Maria Martinez | **P** | **C** | **P** | **A** | **P** | **A** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| RH Community Builders | Katie Wilbur  Ana Cisneros | **P** | **C** | **P** | **P** | **P** | **P** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Selma COM | Delfina Vasquez  Angela Hernandez | **A** | **C** | **A** | **A** | **A** | **A** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Turning Point of Central CA | Latasha Hollins  Laura Reynolds | **P** | **C** | **P** | **P** | **P** | **P** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

Total Agencies: 16 |Quorum: 9 Key: P= Present | A= Absent C=Cancel

**Sara Rios: Agenda & Notes**

Review of the Agenda & Notes

Sara Rios motions, Erin Shelton seconds

Motion passed

CES Meeting Notes March 21st, 2023

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Meeting called to order by Sara Rios
* Roll call & Minutes– Danielle Sandoval
* Prior Agenda & Meeting Minutes
  + Motion to approve as is – Sara & Erin  all approved
* Agenda items reviewed:
  + Coordinated Entry Training breakdown/path reviewed
    - Path based on “title” in CE
    - Training summary description available
    - Full series on-going during March
      * When will testing be done? April
    - Months will alternate between training month & testing month
      * Allows for staff who attending training to get hands on experiencing completing assessments prior to evaluation
      * Evaluation will include reflection on hands on experience
    - Next training series: May
      * In-person in Madera
      * Some virtual
    - Some POV CES data entry trainings will be done virtually so it can be recorded
      * Recording will be distributed for staff to reference
      * Training must be attended live for credit
      * 4 hours long – one hour per staff; four staff per training
    - Survey will be sent to participants for improvement ideas & preference for in-person/virtual
    - FHA HMIS trainings will transition to being in person
    - Katie requested CES Management Team to email out HMIS updates/changes to be email out as “bulletin”
      * Outlines clear expectations for data entry
      * Emails will document that information was sent out so staff can be held accountable
  + Data
    - Review of APR sent out
    - Errors were reviewed – agency responsible for fixing errors
      * If unable to fix, conversation regarding how to fix/what will remain errors
      * Homeless Prevention: “close them right away” so actual start date of homelessness can be accurately be recorded
    - Analyst
      * FMCOC report in progress; PG&E at POV went out & some of the report was lost. Will continue to complete report & send out when available.
      * Individualized reports do not match Community FMCOC Report
    - Clarity Demo survey closes this Friday
      * All HMIS data will be able to be imported
    - Reviewing 1400 closed clients in HMIS in December
      * POV CES is reviewing all clients to ensure they should be closed or not
      * If housed, can closed in CES entry  backdate, close out, & inform POV
  + Policy and Procedures
    - Update current policy for who enters (didn’t say)??  will be discussed during next meeting – Sara Rios
  + Project Proposal – VISPDAT update
    - Goal: to create new tool that will serve the needs of the community in a racially equitable manner
    - POV CES reviewed submissions and chose Fresno State Central Valley Healthy Policy Institute & CV Housing Data Repository (Katie asked Latasha to email proposal out)
      * Other proposals:
        + Orgcode unable to provide consulting services
        + Rhode Island group: only 9 questions can be formulated to fit the needs which did not seem
    - June/July 1st deadline  POV CES asking for deadline extension from Shannon  Shannon cannot decide, but will bring updated deadline to \_\_\_ group for approval
    - Process: CES sub-committee to review and select most appropriate proposal  CES committee for review & approval to move up  FMCOC Board for final approval
      * Last CES Director meeting: all proposals were reviewed
  + Program Updates
    - Erin Shelton Westcare submitted resignation - effective date 04/14/2023
      * On vacation starting Friday 03/24/23 for two weeks
      * Upon returning will be in office for one week
    - Kathryn Smith resigned from POV CES Matcher Position
    - Mary \_\_\_\_ onboard as new POV CES Matcher
  + Benchmarks
    - * Homebase wants committee to review current benchmarks
      * Current benchmark factors for Coordinated Entry distributed to committee
    - Spenddown: current benchmark 70%  75 or 80% suggested
      * COC money awarded by HUD
      * Motion to increase to 80% - Jenny; motion 2nd by Erin
    - HMIS/Comparable Database
      * Suggestions to strengthen metric/data quality & trainings relevance:
        + Timeliness of APR submissions to FHA

Motion that 90% of Monthly APRs are submitted by deadline – Katie; motion 2nd Erin

* + - Number of Clients Served
      * Sara asked committee members to review & suggest ideas later
    - Full Utilization of Staff Time
      * (?) asked if pay of navigator/COC positions at different companies are comparable & if not, can extra funding be allocated to wages (due to staff shortage)
* Next meeting:
  + Report cards will be sent out soon
* Meeting ended at 4:17pm

**Program updates**

**None**

**Unscheduled Updates**

**None**

**Meeting adjourned until next meeting date March 21, 2023 via in-person at RH Builders Office 3040 N. Fresno st**